

TECHNICAL REPORT WRITING SKILLS FOR OIL AND GAS PROFESSIONALS

7th - 8th August 2024

11th - 12th November 2024

Kuala Lumpur (In Person) / Online Training

Major Benefits of Attending

By attending this executive training, you will

- **UNDERSTAND** the overview of Technical Report Writing (TRW) and its application
- **EXPLORE** various types of TRW in Oil and Gas industries
- **LEARN** how to draft the TRW in detailed explanation
- **DEFINE** each step of TRW development
- **DESCRIBE** the reference source of data for TRW
- **DEVELOP** effective TRW for your subordinate

Course Methodology

Client has the option to choose to participate either below method.

Online Training : *This course will be conducted via Zoom.*

Marriot Group Hotel: *This course will be conducted at the hotel with the trainer on site. Participants will need to bring their own laptop. Lunch/Dinner and 2 networking breaks will also be provided.*

Why you Should Attend?

Technical Report is very important in any organisation which will address the real condition or situation of technical element. An effective and efficient technical report will be very helpful in decision making, diagnostic process, technical audit purposes and etc.

The 2 days training session will develop the participant to move toward the professional technical report Writing and transform valuable professional in your organisation.

Who Should Attend?

This course has been designed for:

- ✓ Junior Executives, Supervisor and Operation engineer whom working in technical related
- ✓ Operation intermediate staff who provide data to management or other relevant party
- ✓ Technical clerks and maintenance staffs whom interact with procurement department
- ✓ Procurement department staffs whom interact with operation/ technical department

Organized by:



For more details, contact hello@fdb.sg

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